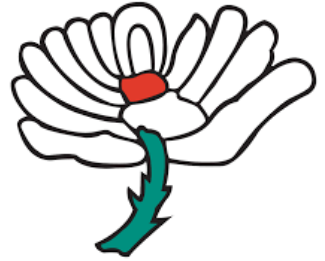


JOB DESCRIPTION

Yorkshire Cricket Foundation



Job Title:	Community Cricket Officer
Department	Yorkshire Cricket Foundation
Reporting Line:	Head of Region
Salary Band:	Officer / Administrator
Location	South Yorkshire
Employment Type	Permanent - Full Time

Department Overview

Yorkshire Cricket Foundation is the home of community cricket, and we aim to put cricket at the heart of Yorkshire, inspiring all generations to connect with the game.

From the iconic Headingley Stadium direct into the core of our communities, building on our heritage and creating a legacy that makes everybody proud.

We are responsible for governing the recreational game across the county, delivering engaging programmes and events within our communities and supporting the development of our clubs and leagues.

Working in partnership with other appropriate agencies and organisations, including schools, to increase participation and growth in the game and provide an inclusive and safe space equipped for individuals, teams and clubs to enjoy playing the game they love.

Job Purpose

- Plan, organise, deliver and monitor high quality coaching programmes with the key focus being to link clubs, schools and the community to increase opportunities to engage and retain the participation of young people in sport and cricket
- Organise safe and enjoyable sessions
- Promote and develop the game of cricket at all levels and in all situations, especially development in clubs, schools and the community
- Implement the Yorkshire Cricket Foundation county wide plan within the context of the of the ECB Strategy “Inspiring Generations”

Key Responsibilities

Area	Responsibilities
Project management	<ul style="list-style-type: none"> • Take responsibility for community programmes as agreed with the Head of Region and Club and Community Development Manager. • Deliver cricket coaching for the Chance to Shine programme (especially targeting All Stars centres) to ensure quality migration from primary schools to club cricket; including diverse communities and women & girls. • Assist the Head of Region to support programme development across the region. • Organise and coordinate the school holiday programmes across the region. • Work with key partners (including Schools Sport Partnerships/County Sport Partnerships) to deliver a range of high-quality cricket, sport and physical activity opportunities that are progressive and reflective of the needs of young people.
Coach development	<ul style="list-style-type: none"> • Organise and deliver Cricket Activator courses in schools within the region, and any others requested by the Head of Region. • Support Club and Community Development Managers to organise, promote and coordinate regional competitions. • Deliver informal Yorkshire Cricket teacher training and CPD to support sustainability of cricket within schools. • Mentor club and community cricket coaches working in schools, clubs and communities.
Programme promotion	<ul style="list-style-type: none"> • Support the delivery of National Programmes bursaries schemes when needed. • Work collaboratively with all departments to help the promotion of Yorkshire Cricket.
Equality, Diversity and Inclusion	<ul style="list-style-type: none"> • Work with schools, local clubs and other agencies to identify and engage with various target groups. • Demonstrate, at all times, a commitment to equality, diversity and inclusion behaviours, decision-making and working practices • Ensure inclusive behaviours are maintained when decision-making and developing working practices. • Advocate the values of dignity, fairness, equality and respect.
Safeguarding	<ul style="list-style-type: none"> • Demonstrate, at all times, a commitment to safeguarding children and adults • Contribute to the implementation of the Yorkshire Cricket Safeguarding policy • Report any safeguarding concerns in accordance with Yorkshire Cricket's Safeguarding Report Management Procedure • Ensure a safe and enjoyable environment is maintained, at all times, in line with Yorkshire Cricket's Safeguarding Guidance

Please note: This is not an exhaustive list and the role may be required to undertake additional roles and responsibilities as identified from time to time in order to meet the ongoing requirements of the company.

Key Relationships / Stakeholders

- Head of Region – South Yorkshire
- Community Club and Development Manager – South Yorkshire
- All Yorkshire Cricket Foundation (YCF) staff
- All other staff related to Yorkshire Cricket
- Partner representatives (such as Chance to Shine, ECB etc)

Job Specification

Essential Criteria	M/C
Previous experience of delivering high quality, safe and enjoyable cricket or similar coaching in schools, clubs and community settings.	<input checked="" type="checkbox"/>
ECB Core Coach qualification or equivalent.	<input checked="" type="checkbox"/>
Prior experience of Microsoft Office to produce detailed reports.	<input checked="" type="checkbox"/>
An understanding of the importance of safeguarding with the skills and knowledge to identify a safeguarding concern and experience in reporting these.	<input checked="" type="checkbox"/>
Previous experience of delivering ECB initiatives such as Chance to Shine, All Star Cricket and Dynamos Cricket.	<input type="checkbox"/>
Ability to use initiative and high levels of problem-solving skills to achieve goals and key objectives within specific timeframes and against set KPIs.	<input type="checkbox"/>
Previous experience of delivering projects within an equity, diversity and inclusion framework.	<input type="checkbox"/>
Prior experience of working with diverse communities, women and girls and those from a low socio-economic background.	<input type="checkbox"/>
Desirable Criteria	
Experience of organising and facilitating meetings in a professional environment.	
An understanding of club development.	

Core Competencies

Time management	<input checked="" type="checkbox"/>	Ability to influence and negotiate	<input type="checkbox"/>
Attention to detail	<input type="checkbox"/>	Analytical skills	<input type="checkbox"/>
Confidentiality and discretion	<input type="checkbox"/>	Leadership skills	<input type="checkbox"/>
Interpersonal and communication skills	<input checked="" type="checkbox"/>	Initiative and proactive	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>	Creativity and innovation	<input checked="" type="checkbox"/>
Flexibility and adaptability	<input checked="" type="checkbox"/>	Accountability	<input type="checkbox"/>
Able to work autonomously	<input type="checkbox"/>	Written communication	<input type="checkbox"/>

Essential Certificates and Checks

Driver's License	<input checked="" type="checkbox"/>	Disclosure Barring Service Check	<input checked="" type="checkbox"/>
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