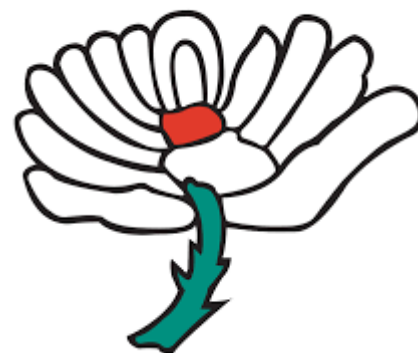


JOB DESCRIPTION

Yorkshire Cricket Board



Job Title:	SEND Development Officer
Department	YCB
Reporting Line:	Disability Development Manager
Salary Band:	2 Executive
Location	West Yorkshire
Employment Type	Permanent - Full Time

Department Overview

The Yorkshire Cricket Board is the governing body for recreational cricket in Yorkshire. One of our key goals is to promote the game of cricket at all levels across the County, working in partnership with other appropriate agencies and organisations, including schools and local cricket clubs, to increase participation and growth in the game.

There are over 700 cricket clubs affiliated to the YCB, with in excess of 1450 senior recreational teams across Yorkshire playing cricket every weekend. The Operations department is responsible for overseeing the administration systems and processes supporting the work of the Yorkshire Cricket Board. Providing a central point of contact for staff, volunteers and partners.

Job Purpose

The Yorkshire Cricket Board, in partnership with the Lord's Taverners wish to appoint a SEND Development Officer to help deliver Lord Taverners disability programmes (Super 1s and Disability Schools Cricket Programme) across West Yorkshire. The aim of the role is to deliver the aims and outcomes of the SEND programme incorporating both table cricket and soft-ball cricket where appropriate whilst continuing to work with and engaging with new SEND settings across West Yorkshire. The role will also focus on ensuring more young people with SEND have the opportunity to engage in the most appropriate form of cricket and to transition more young people with a disability to community settings.

Key Responsibilities

Area	Responsibilities
SEND Delivery	<ul style="list-style-type: none"> • To deliver engaging cricket sessions to a range of young people with disabilities and SEND settings • Run a county-wide Table Cricket competition that feeds into Lord's Taverners regional structure. • To promote and deliver the Lord's Taverners SEND & Super 1s programme across West Yorkshire. • Ensure the SEND programme connects with the Super 1s programme and other community offers by providing a pathway for engaged participants • Ensure the branding and identity of the programmes within delivery • Develop partnerships to enhance the impact of Lord's Taverners programmes and the wider county disability plan
SEND Education and development	<ul style="list-style-type: none"> • Train and upskill teachers & group leads to deliver Table Cricket sessions within their school or group (alongside participant delivery) • Support the development of the wider pool of volunteers and sports coaches by mentoring and / or signposting for opportunities both formally and informally • Recruit and train Young Leaders across table cricket to support table cricket competitions and disability cricket activity more widely
Data capture	<ul style="list-style-type: none"> • Maintain regular communication and dialogue, whilst also capturing feedback, opinion, and a review of satisfaction • Provide formal written reports and case studies, and ensure that all monitoring and evaluation is undertaken as required • Manage all programme data requirements of the SEND & Super 1s programmes ensuring timely and accurate data is collected and recorded on the Upshot monitoring system
Equality, Diversity and Inclusion	<ul style="list-style-type: none"> • Demonstrate, at all times, a commitment to equality, diversity and inclusion behaviours, decision-making and working practices • Advocate the values of dignity, fairness, equality and respect

Please note: This is not an exhaustive list and the role may be required to undertake additional roles and responsibilities as identified from time to time in order to meet the ongoing requirements of the company.

Key Relationships / Stakeholders

- Community stakeholders.
- Community coaches and volunteers.
- Lord Taverners
- ECB
- All staff related to Yorkshire Cricket

Job Specification

Essential Criteria	M/C
Previous experience in delivering safe, structured and enjoyable coaching sessions in a number of different settings, preferably in cricket.	<input checked="" type="checkbox"/>
Insight and knowledge of disability sport and previous experience of delivering disability sport sessions in a similar environment	<input checked="" type="checkbox"/>
Previous experience of working with people with a range of disabilities including neurodiversity, women and girls, diverse communities and those from a low socio-economic background	<input type="checkbox"/>
Ability to encourage, motivate and engage young people, particularly those with a disability, to participate in cricket	<input type="checkbox"/>
Knowledge and understanding of working and engaging volunteers in a similar environment	<input type="checkbox"/>
An understanding and experience of delivering projects within an equity, diversity and inclusion framework	<input type="checkbox"/>
An understanding of safeguarding and health and safety relevant to the needs of the role	<input type="checkbox"/>
Excellent administrative skills and a strong understanding of Microsoft Office which will allow you to capture and record programme data	<input type="checkbox"/>
Desirable Criteria	
An understanding of table cricket and Super1 hubs	
Experience of partnership working and the ability to create strong and sustainable link	
Cricket foundation 1 or multi-sports qualification (desirable that candidate is qualified cricket coach)	

Core Competencies

Time management	<input checked="" type="checkbox"/>	Ability to influence and negotiate	<input type="checkbox"/>
Attention to detail	<input type="checkbox"/>	Analytical skills	<input type="checkbox"/>
Confidentiality and discretion	<input type="checkbox"/>	Leadership skills	<input type="checkbox"/>
Interpersonal and communication skills	<input checked="" type="checkbox"/>	Initiative and proactive	<input type="checkbox"/>
Teamwork	<input checked="" type="checkbox"/>	Creativity and innovation	<input checked="" type="checkbox"/>
Flexibility and adaptability	<input type="checkbox"/>	Accountability	<input type="checkbox"/>
Able to work autonomously	<input checked="" type="checkbox"/>	Written communication	<input type="checkbox"/>

Essential Certificates and Checks

Drivers License	<input checked="" type="checkbox"/>	Disclosure Barring Service Check	<input checked="" type="checkbox"/>
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