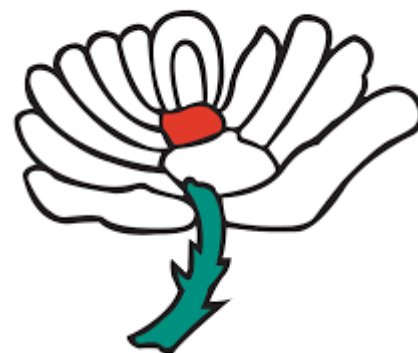


JOB DESCRIPTION

The Yorkshire County Cricket Club



Job Title:	Skilled Maintenance Operative
Department	YCCC - Operations
Reporting Line:	Venue Operations Manager
Salary Band:	1 Administrator
Location	Headingley Stadium, Leeds
Employment Type	Permanent - Full Time

Department Overview

The Operations Department is a crucial part of The Yorkshire County Cricket Club, playing an integral role in the delivery of international and domestic cricket matches and the management of the facilities at the Headingley Cricket Ground. Whether it's County Championship, Northern Diamonds, T20, the Hundred or an International match, the Operations Department ensures that these matches are delivered as smoothly as possible, whilst creating a safe, inclusive and enjoyable environment for those in attendance at Headingley Cricket Ground and at our out grounds. The Operations Department is responsible for ensuring that the facilities at Headingley Cricket Ground are fit for purpose and meet statutory compliance and all other relevant health and safety legislation.

Job Purpose

To be part of and work alongside the Maintenance Team who are responsible for ensuring the effective delivery of facility maintenance at an International Cricket Stadium.

Key Responsibilities

Area	Responsibilities
Facilities Management	<ul style="list-style-type: none">- To inspect and fix the wider stadium from any damage and implement appropriate remedial works- To support the implementation of building management systems (BMS) in YCCC facilities- To assist reviewing of the stadium facilities, post-game and implement appropriate remedial works- To open and close, stands and concourse facilities that are in use for any given fixture- To ensure the appropriate representative flags are displayed for the respective fixture and the teams participating

	<ul style="list-style-type: none"> - To close relevant stands, welfare facilities and store away any external items for winter months - To attend the maintenance requests during matchdays such as cleaning, spillages, leaks, remedial works etc. - To assist the sanitary requirements throughout matchdays and non-matchdays - To clean internal facilities around Headingley Cricket Ground and implement appropriate remedial works - To cover seats to prevent inclement weather damage - To return Clean Slate Pavilion rooms to non-matchday requirements
Planning and Coordinating	<ul style="list-style-type: none"> - To liaise with contractors for any specialist works that require expertise in internal or external facilities and to ensure we have the appropriate levels of match day staff such as cleaning - To plan for the pre season to ensure the facilities that are to be used during the summer are in the best possible standard when the seasons starts. - To liaise with internal staff to understand any departmental pre-season work - To oversee and manage the contracted staff on matchdays and during preparation days. - Oversee and coordinate the waste management programme (matchday and non-matchday). - To liaise with broadcasters for any requirements during televised fixtures
Equality, Diversity and Inclusion	<ul style="list-style-type: none"> - Demonstrate, at all times, a commitment to equality, diversity and inclusion behaviours, decision-making and working practices - Advocate the values of dignity, fairness, equality and respect

Please note: This is not an exhaustive list and the role may be required to undertake additional roles and responsibilities as identified from time to time in order to meet the ongoing requirements of the company.

Key Relationships / Stakeholders

- YCCC Internal Stakeholders
- Leeds Rhinos Maintenance Team
- Match day staff
- Sodexo Facilities Team
- External contractors such as plumbers, electricians, waste management, cleaning etc.

Job Specification

Essential Criteria	M/C
Achieved (or willingness to achieve in 12 months) a qualification in plumbing, wood, ground or electric works.	<input checked="" type="checkbox"/>
Previous experience of supporting maintenance requests at large events/venues	<input type="checkbox"/>
Knowledge of Health and Safety legislation and processes	<input type="checkbox"/>
Prior experience and primary understanding of groundworks	<input type="checkbox"/>
Experience of carrying out electric works in a building (large venues preferred)	<input type="checkbox"/>
Experience of carrying out plumbing works in a building (large venues preferred)	<input type="checkbox"/>
An understanding and experience of delivering woodwork in any setting	<input type="checkbox"/>
Desirable Criteria	
Experience of facility management at stadiums or arena	
Paintin and groundwork experience or qualification	
Knowledge of BMS (Building management systems)	

Core Competencies

Time management	<input checked="" type="checkbox"/>	Ability to influence and negotiate	<input type="checkbox"/>
Attention to detail	<input checked="" type="checkbox"/>	Analytical skills	<input type="checkbox"/>
Confidentiality and discretion	<input type="checkbox"/>	Leadership skills	<input type="checkbox"/>
Interpersonal and communication skills	<input checked="" type="checkbox"/>	Initiative and proactive	<input type="checkbox"/>
Teamwork	<input checked="" type="checkbox"/>	Creativity and innovation	<input type="checkbox"/>
Flexibility and adaptability	<input type="checkbox"/>	Accountability	<input type="checkbox"/>
Able to work autonomously	<input checked="" type="checkbox"/>	Written communication	<input type="checkbox"/>

Essential Certificates and Checks

Drivers License	<input type="checkbox"/>	Disclosure Barring Service Check	<input type="checkbox"/>
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