

ECB COVID-19 HEALTH & SAFETY RISK ASSESSMENT TEMPLATE FOR CRICKET INDOORS IN ENGLAND

INDOOR CRICKET – SEPTEMBER 2020

ACTION CHECKLIST

As a Venue Operator, Coaching Organiser and Club, you should complete your own COVID-19 Risk Assessment and if possible, you should consider publishing the results on your website (the Government expects all employers with over 50 workers to do so).

We have provided an example risk assessment below, which is for illustrative purposes only, and includes some examples of things to consider. Consider how this will apply to each aspect of your operation and identify the controls you require to meet Government guidance and applicable legislation, including those regarding health and safety, social distancing and hygiene etc. Remember that you must review your other Health and Safety and Safeguarding, risk assessments for other hazards such as fire, first aid etc.

This document should be reviewed regularly and updated as required. Remember to communicate any update to this risk assessment.

INDOOR CRICKET PERMITTED ACTIVITY (IN ENGLAND)													
Organisation	Club/Community		County		National Counties		First Class Counties & Regional Women's Cricket		International	Disability Cricket	Schools & Universities	Coach Education	
	Pathway	Senior											
Relevant COVID framework	Recreational (will play cricket under recreational guidance in 2021 season)						Elite (will play cricket under Stage 2-5 government guidance and ECB Medical guidance in 2021 season)			n/a	Education		Workplace Guidance
Age group	Youth (U18)	Adult (18+)	Youth (U18)	Adult (18+)	Youth (U18)	Adult (18+)	Youth (U18)	Adult (18+)	All Ages	All Ages	Youth (U18)	Adult (18+)	All Ages
Level 1 Medium	✓	✓ (plus Rule of 6)	✓	✓ (plus Rule of 6)	✓	✓ (plus Rule of 6)	✓	✓ (plus Stage 2 Elite measures)	✓ (plus Stage 2 Elite measures)	✓	✓	✓ (exempt from Rule of 6)	✓ (exempt from Rule of 6)
THIS MATRIX IS BASED UPON UK GOVERNMENT RESTRICTIONS AT LEVELS 2 & 3 YOU MUST CHECK FOR ADDITIONAL LOCAL RESTRICTIONS WITH YOUR LOCAL AUTHORITY													
Level 2 High	✓	✗ (unless same household)	✓	✗ (unless same household)	✓	✗ (unless same household)	✓	✓ (plus Stage 2 Elite measures)	✓ (plus Stage 2 Elite measures)	✓	✓	✓ (exempt from Rule of 6)	✓ (exempt from Rule of 6)
Level 3 Very High	✓	✗ (unless same household)	✓	✗ (unless same household)	✓	✗ (unless same household)	✓	✓ (plus Stage 2 Elite measures)	✓ (plus Stage 2 Elite measures)	✓	✓	✓ (exempt from Rule of 6)	✓ (exempt from Rule of 6)

- Notes:
- In Government COVID guidance, Youth U18 is defined by age on the day of the activity not age on the first of September.
 - All youth/child activity is exempt from the Rule of Six, except where youths are required to form a group of six with one or more adults; in those circumstances the youth (U18) should observe the Rule of Six for the duration of the event/activity.
 - You must check local restrictions with your local authority if the venue is in a Level 2 or 3 area or if you live in a Level 2 or 3 area.
 - Government COVID guidance states that 'you should try to avoid travelling outside the very high alert level area you are in or entering a very high alert level area, other than for things like work, education or youth services, to meet caring responsibilities or if you are travelling through as part of a longer journey'. It also states that 'you should continue to ... travel to venues or amenities that are open, for work or to access education, but aim to reduce the number of journeys you make'.
 - The ECB is still waiting for clarification from DCMS on whether or not 1:1 Coach:Adult coaching is permitted at Local COVID Alert Levels 2 & 3 – we shall update on this as soon as possible
 - University cricket comprises representative organised cricket for the university, college or intra-mural teams but does not include recreational cricket for university students – this would fall under recreational and not education COVID guidance.

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
The Venue		
	Ventilation: Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	Natural ventilation from opening external fire exit doors, top right and left of the courts. We have 4 x HVAC in the roof in the cricket centre. The 2 that use recirculated air will be decommissioned and the 2 that draw fresh air will be used.
	Assess the impact of natural ventilation on thermal comfort, moisture control, safeguarding, risk of slips, trips and falls, and noise pollution.	Fire exit doors will be used permanently to allow as much fresh air flow as possible. We will monitor temperature regularly. Duty officers will maintain the facility is clean and tidy and walkways are clear to avoid slips trips and falls. Noise pollution non applicable.
	Assess the maximum occupancy in your building for ventilation purposes, put restrictions in place. See Government guidance here	For adult training sessions the rule of 6 will apply and we will use every other lane to ensure social distancing can be maintained as much as possible. Rule of 6 (including coach). Maximum occupancy per court for adults is 12. For children training sessions the rule of 6 will apply and we will use every lane to ensure social distancing can be maintained as much as possible. Rule of 6 (including coach). Maximum occupancy per court for children is 24. There will be no mixing of lanes, you must use the lane you are provided on arrival.
	Social Distancing: Assess the maximum occupancy of your facilities at 2m social distancing and establish a suitable circulation system / one-way system. Use signage and floor markings to communicate this. The assessment should be in the context of operation (nets/open plan/indoor	See the above for maximum occupancy numbers. The cricket centre walkways have been marked socially distanced. All viewing areas are out of bounds.

<p>competition/classroom) and adjusted accordingly. You should use signage to communicate limits and facilitate social distancing. See Government guidance here.</p> <p>Note that outside the organised sport activity the 'Rule of Six' should be maintained – for further information see the ECB Guidance for Cricket Indoors in England available in the ECB Resource hub here and the latest UK Government Guidance on social distancing available here.</p>	<p>The only areas in the facility that should be in use will be the nets, court and welfare facilities.</p>
<p>Circulation in the building: Consider how social distancing can be controlled when circulating through the building. Identify socially distanced circulation routes, where one-way systems are required and where queuing lanes will need to be controlled. Ensure that your circulation system does not impede either emergency exit/access routes for disabled people, including those using wheelchairs and mobility aids.</p>	<p>The participants will be directed to the court/nets to wait for the session to start in a socially distanced manner.</p> <p>The duty officer will take responsibility to ensure all walkways and exit routes are always kept clear and tidy.</p> <p>All session participants should arrive at their pre-arranged time.</p> <p>Each court will have a different start and end time to allow arrival and departures to be as smooth as possible.</p> <p>Exit from the building will be through the fire exit doors to the right hand side of the glass entrance doors.</p>
<p>Cleaning: If your facility has been in lockdown for some time undertaking a deep clean will provide a base level of hygiene. Formulate a cleaning plan to include:</p> <ul style="list-style-type: none"> • What should be cleaned and when • Who is responsible for cleaning each area • Any special cleaning requirements i.e. deep clean • a schedule of frequent touch spots and how frequently they should be cleaned • The provision of visible records of cleaning e.g. a toilet cleaning schedule • What can be removed from an area to facilitate cleaning 	<p>All surfaces, hot touch points, Digi locks, cricket equipment, toilets, door push & pull panels, door handles, taps will be cleaned after each session.</p> <p>Soaps, toilet paper and sanitiser to be replenished when needed.</p> <p>Bins will be emptied daily.</p> <p>Everything that is outside of the courts will be cleaned by the duty officer and everything inside the court will be done by the coaches.</p>

	<p>All participants will be encouraged to bring their own hand sanitiser and wash their hands with hot soapy water regularly throughout their day.</p> <p>Face masks or coverings are to be worn indoors, except for when taking part in physical activity as per the government guidelines.</p> <p>Sharing of any equipment is not permitted.</p> <p>A deeper clean to be performed by the YCCC maintenance team once a week.</p>
<p>Provision of cleaning materials. As well as providing your staff with suitable equipment for an enhanced cleaning plan have you provided:</p> <ul style="list-style-type: none"> • Hand washing facilities with warm water, soap, disposable towels and bin. • Suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation. • Suitable wipes and hand sanitiser for Hygiene Breaks, if required. 	<p>Those booking the courts will take responsibility for providing their own cleaning materials.</p> <p>YCCC will provide cleaning materials for duty officer and cleaning team.</p>
<p>Legionella: If the water system has not been flushed on a weekly basis and a cleaning regime been in place, then treatment may be required. See Government guidance here</p>	<p>Weekly flushing has been completed by the YCCC maintenance team.</p>
<p>Toilets: Assess the safe number of occupants for each toilet facility and communicate this on the doors of the toilets. Develop a safe operating system for toilets. Assess the ventilation in toilets to ensure that airflow is out of the toilet area and building and not back into the toilet area. Make sure handwashing facilities are available and avoid use of mechanical driers. There should be a regular and frequent cleaning regime in place for toilets.</p>	<p>Only downstairs toilets to be used and no more than 2 people in a toilet per time.</p> <p>On an evening, the toilet doors will be left open to allow air flow.</p> <p>Touch points within the toilet to be cleaned at the end of every session.</p>
<p>Hand cleaning: Make sure suitable hand sanitiser gel (at least 60% alcohol content) stations are located where required and are kept supplied and well stocked. Ensure that where hand washing is available, soap is kept supplied and well stocked.</p>	<p>Participants will be encouraged to bring their own hand sanitiser and wash their hands with warm soapy water throughout their day.</p>
<p>First Aid: Make suitable provisions for first aid in a COVID-19 environment. Include:</p>	<p>The nearest defibrillator is located within the tickets office and would be administered by a first aid trained person in an ideal situation.</p>

<ul style="list-style-type: none"> • CPR instructions. • COVID-19 Symptomatic Persons isolation procedure see ECB Guidance for Cricket Indoors, available on the ECB Resource Hub here. • First Aid PPE. • Where Automated External Defibrillators (AEDs) are available they are serviced and functioning. • That first aid and AED provision is agreed with the coaching organisers and that where provided all first aid equipment, first aiders and AEDs are available in all sessions. <p>See St John Ambulance guidance for first aid in a COVID-19 environment is available here</p>	<p>All duty officers are first aid trained.</p> <p>The first aid room can be used as a quarantine space if required.</p> <p>Basic first aid supplies are in the ticket office.</p> <p>In an emergency call for an ambulance.</p>
<p>COVID-19 Cases / Symptomatic Persons On-site: Create a plan for the scenario of someone presenting with COVID-19 symptoms at any point in your facility. This should include a dedicated isolation room, a cleaning protocol for that room, a case-assessment and action protocol and the provision of suitable PPE.</p>	<p>In an ideal situation the symptomatic person would take themselves home in their own private car.</p> <p>If this is not possible, we would ask someone from the same household to collect them.</p> <p>In an emergency situation we would dial 999.</p> <p>Our quarantine zone is the cricket centre first aid room. If this is used at any point this must be deep cleaned by the YCCC maintenance team.</p> <p>If someone tests positive after being in the Cricket Centre we will close the facility and update all people who were in during the same time and after the individual and undergo a deep clean of the building and will then reopen 72 hours after the facility has been cleaned.</p>
<p>Treatment Rooms: Physiotherapy and other treatment rooms should be risk assessed for ventilation and social distancing. All treatment rooms should be cleaned to the appropriate standard in between individual treatment sessions. Where it is necessary to relocate treatment rooms assess whether the new location can also meet privacy, cleaning and accessibility requirements.</p>	<p>No physio treatment is available in the cricket centre.</p>

<p>Registration areas: Coordinate with Coaching Organisers to ensure that participant and staff contact details are registered and kept for 21 days as per the requirements of NHS Test and Trace.</p>	<p>YCCC are implementing QR registration points with one located in the Cricket Centre.</p> <p>There is also a sign in sheet available to those without or unable to use the NHS track and trace app.</p>
<p>Access & Disabled Persons: Ensure that your COVID-19 control measures do not adversely affect the accessibility of your facility and consider those who may require reasonable adjustments. You will need to achieve COVID-19 control measures that are compliant with COVID-19 guidance and the Equality Act 2010.</p>	<p>No change here to existing protocols, ensure all access routes and walkways are always kept clean and tidy as well as evacuation points.</p>
<p>Communication: Having completed this risk assessment and developed your control measures and operating procedures you will need to develop a communication plan to communicate these to:</p> <ul style="list-style-type: none"> • Your staff, volunteers and contractors • Coaching organisers • Participants and visitors • Via your website (if you have more than 50 employees) <p>Consider whether you need to communicate with your local public health body where local lockdown / restriction arrangements are in place.</p>	<p>Once this document has been reviewed by an impartial and independent risk management team, we will add this risk assessment to our covid compliance section on the Yorkshire County Cricket Club website.</p> <p>End user friendly guidelines will be added to a crib sheet that will be shared with all participants and sign posted accordingly through the facility.</p>
<p>Coaching Providers and Clubs</p>	
<p>Hiring a venue: Have you reviewed the venue COVID-19 and general Health and Safety risk assessments and discussed requirements with the Venue Provider?</p> <p>Are all controls suitable and sufficient? To include:</p> <ul style="list-style-type: none"> • Suitable ventilation arrangements (both mechanical and natural) • Social distancing requirements. • Participant registration requirements and queuing/handover arrangements. • Data sharing requirements. • Sufficient first aid and AED provision – if not can you provide? • Cleaning regime and what will the venue clean and what will you need to clean? • Have all pre-opening checks and cleaning take place (e.g. legionella, servicing etc)? • Are their insurances in place? 	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>

<ul style="list-style-type: none"> • What are their safeguarding procedures and how will these interface with yours? • Disabled persons access. 	
<p>Training: Have you provided COVID-19 information, instructions and training for your staff/volunteers? Have you recorded this training?</p>	Same as above.
<p>Session length: Have you left sufficient time i.e. 10-15 minute handover / cleaning break between sessions?</p>	Instead of hour-long sessions, these will now be 50 minutes to allow smooth access in and out of the facility as well as allowing time to clean.
<p>First Aid: Have you assessed what first aid provision will be made available by the venue provider and what you will need to provide? Have you made sure that your coaching team and first aiders are up to date with information on first aid under COVID-19? Have you made sure that your first aid equipment is well stocked and has suitable PPE supplied? If you have an AED, has it been serviced and maintained as per supplier/manufacture requirements, is it in full working order and is it available for use when required?</p>	I would expect the hirers who are providing the coaching to have their own measures in place.
<p>Pre-Registration: Pre-registering participants will give you the opportunity to communicate essential information, such as:</p> <ul style="list-style-type: none"> • The importance of pre-attendance symptoms checks (details on symptoms of COVID-19 are available here) • Insistence that participants should follow Government guidance on self-isolation and not attend if they are self-isolating, have symptoms of COVID-19, or someone in their household or support bubble has symptoms of COVID-19 or a diagnosis of COVID-19 or if they are advised to self-isolate as part of the NHS Test and Trace service. • Preferred modes of transport to the venue. • The need for participants to arrive ready to play (arrive dressed in kit and leave venue in kit). • No changing or showering facilities will be available unless the person is disabled or has special needs that require the use of these facilities. • Due to the restriction on numbers parents/carers may not be able to accompany or spectate unless the person is disabled or has special 	I would expect the hirers who are providing the coaching to have their own measures in place.

<p>needs that require the presence of a carer. Space for spectators needs to be risk assessed.</p> <ul style="list-style-type: none"> • Emergency contact details of parent/carer will be required. • Provision of data required for NHS Test and Trace as required in law, see government requirements here. • Communicating change 	
<p>Arrival process Do you have:</p> <ul style="list-style-type: none"> • A robust reception process in place? • A pre-arranged, easy to identify reception point? • Sufficient space to achieve social distancing? • Hand sanitiser? • PPE? 	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>
<p>PPE: Have you assessed your PPE requirements, supplied as determined by the assessment and trained your staff on appropriate and safe use of PPE?</p>	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>
<p>Planning coaching sessions: Have you pre-planned your coaching sessions to include consideration of:</p> <ul style="list-style-type: none"> • Equipment, avoiding sharing and allowing suitable cleaning • Social distancing and minimisation of close encounters • Hygiene breaks and sanitisation • Nets and coaching ratios 	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>
<p>Social distancing during activity: Do you have sufficient space to conduct your activity in a socially distanced manner?</p> <ul style="list-style-type: none"> • Restrict number of participants • Clear instructions given • See socially distanced cricket layouts here 	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>
<p>Use of equipment: To prevent cross-contamination, where possible, equipment should not be shared. Consider:</p> <ul style="list-style-type: none"> • Participant should bring their own equipment, where possible • Helmet and gloves are not to be shared • A cleaning regime is to be put in place to include: <ul style="list-style-type: none"> ○ Hygiene breaks every 20 mins to clean shared equipment ○ Thorough equipment clean pre and post session • Ball transfer protocol see guidance here 	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>

<p>End of session It is important to leave the area clean and sanitised and prepare for the next session. Consider the following:</p> <ul style="list-style-type: none"> • All participants are to sanitise hands prior to leaving the venue • Each junior participant to be individually returned to their parent/carer • Sanitise all equipment • Clean all communal areas, welfare facilities, reception area etc. • Clean all touch points 	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>
<p>Safeguarding Consider how COVID-19 alterations might affect your normal safeguarding procedures. If you have opened doors for ventilation purposes does this present and extra risk? Conduct a Safeguarding Risk Assessment see guidance here</p>	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>
<p>Disabled person access Have your COVID-19 adjustments adversely affected those with disabilities.</p> <ul style="list-style-type: none"> • If you have created an area to store kit or to pad-up or similar, does this present an obstacle? • Can a disabled person move freely, safely and easily around all accessible areas? • Have you considered increased susceptibility to COVID-19 when reviewing requirements with individuals? • Have you considered how you will communicate your COVID-19 procedures and changes from familiar environments? 	<p>I would expect the hirers who are providing the coaching to have their own measures in place.</p>

What are the hazards?	
Who might be harmed?	
Controls required	Action Taken by the Club
